

# STATEWIDE RFA TECHNICAL ASSISTANCE CALLS MEETING MINUTES

June 5, 2019

Time: 1:30 pm – 2:30 pm

Location: Conference Call

Call-In: 866-801-9605 Code: 92183013

County TA Questions	CDSS Response	ACTION ITEM
1) Will the RFA 09 be updated with new drop downs for Version 6?	Yes, RFA 09 and 09B are going to be updated to include new drop downs. Legal is in the process of updating those forms.	None.
2) When is a Resource Parent (RP) a mandated reporter (MR)? Are they a MR only when a child is placed in their home?	Mandated reporter duties are not limited to regular business hours, and a Resource Parent (RP) has the obligation to report known/suspected abuse or neglect whenever in their capacity as a RP, or within a scope of being a RP, they know or reasonably suspect a child has been the victim of abuse/neglect.	None.
3) Will there be an Evaluator's Manual available for complaints investigation?	Currently, CDSS does not have plans to develop an Evaluator's Manual for complaints, however, a CDSS liaison can arrange for a CDSS developed complaint training for RFA that they can provide to the county. Counties can reach out to their liaison to request a complaint investigation training.	None.
4) Are three-tiered bunk bed allowed?	No. Written Directives only allow for bunk beds of two tiers. Please see WD/6, Section 11-01(b)(5)(C).	None.

**Updates:**

- Thank you to counties who have been responsive to CDSS' emails regarding data and backlogs.
- The updated RFA Child Welfare Services/Case Management System (CWS/CMS) instructions will be issued soon via an All County Letter.
- Forms: RFA 01A, RFA 03, RFA 05A are currently being updated and should be released shortly.
- The Technical Assistance Resource Family Approval (TARFA) county meetings have been scheduled. The TARFA schedule is posted on the [RFA webpage](#).
- At this time, Emergency Caregiver (EC) Funding has been amended as follows:
  - Fiscal Year 2019-20 up to 120 days and maximum of 180 days (with good cause)
  - Fiscal Year 2020-21 up to 90 days
  - Extension of funding to caregivers who are pending approval as a tribally approved home (TAH)
  - Trailer bill language can be found on the [Department of Finance website](#).

**Next Meeting:**

July 3, 2019, 1:30 pm – 2:30 pm